Department of Education
DIVISION OF TANAUAN CITY

December 1, 2017

DIVISION MEMORANDUM
No. 112 s.2017

CAPABILITY BUILDING ON THE MANAGEMENT OF LEARNING RESOURCES FOR SCHOOL TEACHER-LIBRARIANS / LR COORDINATORS

TO : OIC-Asst. Schools Division Superintendent
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors/Cluster Head
Public School Heads
ALL Others Concerned

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1. Department of Education – Division of Tanauan City through Curriculum and Instruction Division (CID) announces the conduct of Capability Building on the Management of Learning Resources for School Teacher-Librarians / LR Coordinators on December 12 – 15, 2017 respectively at Tanauan City National High School. Registration starts at 7:00 a.m. on December 12, 2017.

2. This training-workshop aims to:

   2.1. Capacitate the participants on the utilization of the new features of the enhanced LR Portal.
   2.2. Equip participants with knowledge and skills in the technical and mechanical process of library holdings and management.
   2.3. Enable the participants to encourage students to develop an appreciation for reading and lifelong learning.
   2.4. Provide a learning environment that encourages intellectual exploration and active learning.
   2.5. Provide assistance in determining the required reading requirements.

3. Participants to this activity are Public School Librarians / Teacher-Librarians / Learning Resource Coordinators.

4. Training materials, lunch, morning and afternoon snacks for the four-day training will be provided. Funds for this purpose shall be charged to the downloaded fund from Human Resource Training and Development subject to usual accounting and auditing procedures.

5. All participants are requested to bring laptop and pocket Wi-Fi on December 14 – 15, 2017 for the simulation.

6. Immediate dissemination of the Memorandum to all concerned are earnestly desired.

EDNA FAURA-AGUSTIN
Schools Division Superintendent
ARMANDO T. FARAL
ADMINISTRATIVE OFFICER V

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